



The Grand Traverse Band of Ottawa & Chippewa Indians  
TRIBAL COUNCIL SPECIAL SESSION  
Wednesday, September 4, 2024; 9:30 a.m.  
Tribal Administration Building  
Peshawbestown, Michigan

**AGENDA**

I. CALL TO ORDER

A. Roll Call

B. Additions/Deletions to the Agenda

1. Approval of Agenda

C. Approval of Minutes

1. Tribal Council Special Session- July 31, 2024
2. Tribal Council Special Session- July 31, 2024 Closed Session

II. UNFINISHED BUSINESS

A. Revised Travel Policy-*Stacie McClellan & Christina Loucks & Tyler McCarthy*

1. Motion to approve the revised Travel Policy. Effective 10/1/2024.

III. NEW BUSINESS

A. Grand Valley State University- Lake Leelanau Ecological Study-*Dan Mays/Erik Olsen*

1. Approval by Motion to contract with GVSU in the amount of \$65,000.

B. FY 2024 Indirect Cost Proposal-*Christina Loucks*

1. Motion to approve the submission of the FY2024 Indirect Cost Proposal to the US Department of Interior-Interior Business Center.

C. GTB Parcel #65 Kenosha Trail Road Maintenance Agreement-*Robert Kalbfleisch*

1. Approval by Motion for the Tribe to sign the attached document titled: Road Maintenance Agreement between Property Owners at N. Kenosha Trail, dated 6/10/2024.

D. Employee Driving Requirements/Insurance Waivers-*Tina Frankenberger, Tribal Council Treasurer*

1. Motion to direct Risk Manager to find a driving insurance policy that would allow employees to sign waivers when their driving record prevents them from being insured on our policy.
2. Motion to direct Risk Manager to seek other driving insurance options that allow more flexibility.
3. Motion to direct Tribal Manager and Legal Department to present a driving waiver for employees who cannot be insured to drive pool vehicles to retain employment (or be transferred to a lateral position if needed) and not drive pool cars.

E. GTB Dental Contracts-*Sonya Zotigh, Health Administrator-ITMO*

1. Approval of Dr. Schmidt and Dr. Aylworth's contracts for FY25.

F. Solicitation of Vendors for Raffle Items for 2024 Annual GTB Membership Meeting-*Sonya Zotigh, ITMO*

1. Approval by Motion for the Interim Tribal Manager, or the Executive Assistant to Chairwoman Witherspoon/Executive Assistant to Tribal Council, as directed to solicit vendors for raffle items for the 2024 annual GTB Membership Meeting.

G. TERRA Act Advocacy Request- Letter Writing Campaign-*John Petoskey-Legal*

1. Motion to support the letter drafted by Legal Department that supports the bill.

H. Michigan Public Safety Communications System Member Subscriber Agreement- GTB Fire Department-*Garrett Fairchild/Jolanda Murphy*

1. Approval by Motion.

IV. CLOSED SESSION

- A. Legal Department Update-*John Petoskey-Legal*
- B. Legal Matter-*Bill Rastetter, Tribal Attorney*

V. Return to Open Session

VI. Reaffirm any Motions made during Closed Session

VII. Adjournment