

MICHIGAN INDIAN TUITION WAIVER APPLICATION

MICHIGAN DEPARTMENT OF CIVIL RIGHTS

110 W. Michigan Ave., Suite 800, Lansing, MI 48933; Telephone: 231-439-5247

TO BE COMPLETED BY STUDENT – Please print clearly in ink or type. An incomplete application may result in a denial and may extend processing time. Please provide copies of items marked with an asterisk (*) in red.

NAME: Last _____ First _____ Middle Initial ___ Maiden _____

MAILING ADDRESS: Street _____ City _____ State _____ Zip _____

Phone # _____ Cell phone # _____ Email address _____

BIRTHDATE ___/___/___ SOCIAL SECURITY # XXX-XX-_____ *Drivers Lic/State ID# _____

Are you a Michigan resident? Yes No If yes; have you resided in Michigan for the last 12 consecutive months? Yes No

APPLICATION REQUEST (complete either new student or returning student box)

New student

Enrolling at (school): _____

OR

Dual enrolling at (schools): _____ and _____

Continuing student

_____ Changing/updating personal information only OR

Transferring my MITW from: _____ to _____

OR

Dual enrolling at (schools): _____ and _____

SCHOOL INFORMATION

Name of institution: _____

Have you been accepted at your enrolling institution? Yes No If yes; enter your student ID # if available: _____

Expected degree: Certificate ___ Associates ___ Bachelors ___ Masters ___ Doctorate ___ Medical ___ Law ___

Enrollment Information: Semester/Term: _____ 20 _____ Are you a dually-enrolled high school student? Yes No

TRIBAL INFORMATION - Provide name of the U.S. Federally Recognized Tribe in which you are enrolled.

Tribe: _____ Tribal Enrollment (ID)#: _____ *

1. I declare that the information provided on this form is true, correct and complete to the best of my knowledge.
2. I agree that this information may be shared with my enrolling institution, my Tribe and may be used for statistical purposes by the MITW program.
3. I declare that by signing this form I have lived in Michigan for twelve (12) consecutive months prior to the date on this application and that I am currently a Michigan resident.

Applicant's signature: _____ Date: _____

TO BE COMPLETED BY TRIBE – Please print clearly in ink or type

I hereby certify that the above named applicant is ¼ (one quarter) or more degree of Native American blood quantum according to the available Tribal and/or Federal records **AND** is an enrolled citizen of this Tribe, which is U.S. Federally Recognized.

Certifying Official's Name (Signature): _____ Date: _____

Certifying Official's Name (print): _____ Title: _____

Name of Tribal Nation: _____ Phone: _____

Address: _____ City/State/Zip: _____

MICHIGAN INDIAN TUITION WAIVER APPLICATION INSTRUCTIONS

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STUDENT: To apply for the Michigan Indian Tuition Waiver (MITW), you must:

- **Complete** the Student Section of the MITW Application. Be sure to attach copies of the required items (with asterisks (*) and noted in **RED**).
- **Submit** the MITW application and all required documents to your Tribal Enrollment Department, requesting certification as indicated in "To be completed by Tribe."
- **Ensure** that your entire application, including the Tribally-certified section and accompanying documents are submitted to MDCR for verification. Typically, your Tribe will submit the documents to MDCR after they complete their section of the application; however, they may return the documents to you. It is your responsibility to ensure the documents are submitted. **All signatures on the forms must be original; electronic signatures are not accepted.**

To be eligible for the MITW:

- You must qualify for admission at one of Michigan's public colleges or universities **AND**
- You must be $\frac{1}{4}$ or more Native American blood quantum as certified by your Tribal Enrollment Department **AND**
- You must be an enrolled citizen of a U.S. Federally Recognized Tribe as certified by your Tribal Enrollment Department **AND**
- You must be a legal resident of the state of Michigan for no less than 12 consecutive months.

You **must** provide the following documentation with your MITW application:

- A photocopy of your Michigan Driver's License or State-issued Michigan ID card **AND**
- A photocopy of your Tribal ID.

PROOF OF RESIDENCY: MITW status does not determine your residency status at your institution. Your institution may require additional documentation as proof of residency or to determine your length of residency in Michigan.

TRIBAL CERTIFICATION: You must submit this application to your Tribal Enrollment Department for certification and signature. **The Tribal Enrollment Department is certifying that you, the student, are $\frac{1}{4}$ or more Native American blood quantum and are an enrolled citizen of a U.S. Federally Recognized Tribe.** The Tribal Enrollment Department may submit this form and the accompanying documents on your behalf to MDCR for verification.

STUDENT STATUS: The statute does not limit tuition waiver eligibility based upon full/part-time status, degree track, academic performance, or similar criteria – and such information will not affect MDCR verification.

INSTRUCTIONS FOR STUDENTS REQUESTING MITW TRANSFER/DUAL ENROLLMENT:

- If you have never applied with MDCR, complete the entire application, filling in the 'new student' box. Obtain tribal certification and submit all documents to MDCR according to the instructions.
- If you have previously applied and been verified by MDCR, complete only the Student Section of the application, filling out only the 'continuing student' box. The transfer/dual enrollment section must be completed, but Tribal Certification does not need to be obtained.

TRIBE: Complete the Tribal Certification Section of the MITW, certifying whether the student is a Tribal citizen **AND** is $\frac{1}{4}$ or more degree of Native American blood quantum. Send completed application form **with original signature** and accompanying documents to MDCR using the address at the top of this page.

MICHIGAN DEPARTMENT OF CIVIL RIGHTS: Upon receipt of a MITW application, MDCR will review it for the required information. If complete, MDCR will prepare a verification letter, which will be sent to both the student and the institution(s). If MDCR determines it is unable to verify a student's eligibility for MITW, it will send the student a letter stating the reason(s) for the denial.

Revised 4/2016