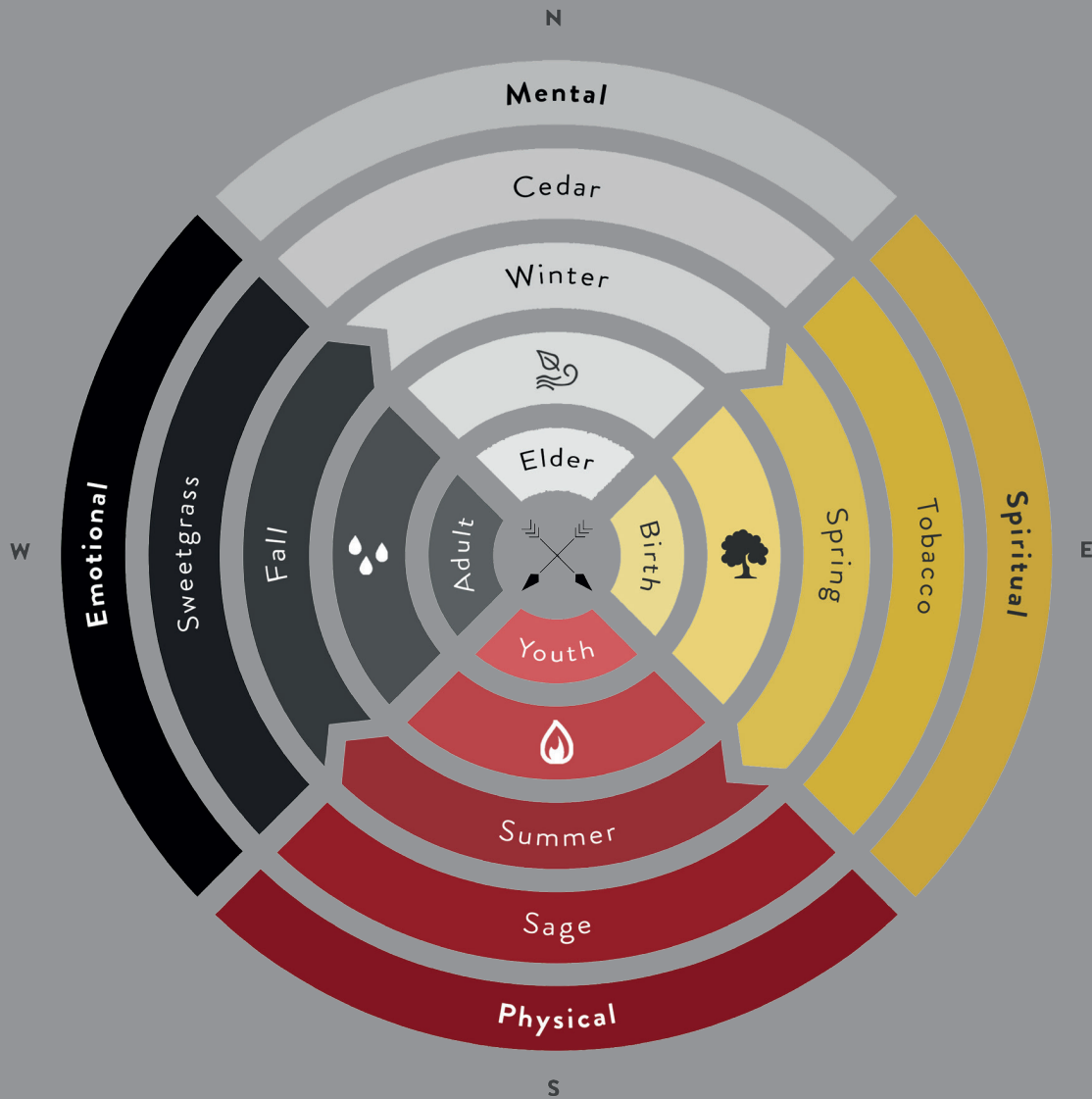




**TRIBAL  
GOVERNMENT  
PROGRAM SERVICE  
MANUAL 2023-24**





# THE SEVEN GRANDFATHER TEACHINGS

**Wisdom - Nbwaakaawin:** To Cherish Knowledge is to know wisdom.

**Love - Zaagidwin:** To know love is to know peace. Love is based upon affection, respect and kindness. Love cannot be demanded..It must be earned and given freely from the goodness of your heart.

**Bravery - Aakgehwin:** To face life with courage is to know bravery. It is the personal strength to face difficulties, obstacles and challenges. It is the Courage to make positive choices. Never give in.

**Humility - Dbaasendiziwin:** To accept yourself as a sacred part of creation. Recognize the human need for balance in life. Know that you are equal to everyone else. Take pride in what you do & share your accomplishments with others.

**Truth - Debwewin:** To know the teachings of the 7 Grandfathers is to know the truth. Faithfully apply these teachings and trust in the Creator. Be true to yourself and true to your fellow man. Understand it. Speak it. Live by it.

**Honesty - Gwekwaadiziwin:** To walk through life with integrity is to know honesty. Do not be deceitful or use self-deception.

**Respect - Mnaadendimowin:** Respect is to honor all of creation. Honor our traditional roles and teachings. Honor our families, others and ourselves. Don't hurt anything or anyone, on the outside or the inside.

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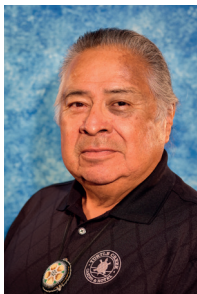
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David M. Arroyo  
**Chairman**

## GTB TRIBAL COUNCIL 2022 TRIBAL COUNCIL MISSION STATEMENT

“We, the Tribal Council of the Grand Traverse Band of Ottawa & Chippewa Indians, a Sovereign Nation, honor our ancestors and strive to empower the wellbeing of our present and future members. Our ultimate goal is to advance our Nation into an era of increased governmental vigilance that promotes and protects our culture, sovereignty, health, education, treaty rights, natural resources and financial stability.”



Robert Kewaygoshkum  
**Vice-Chair**



Donna M. Swallows  
**Treasurer**



Theresa M. Marshall  
**Secretary**



Jane A. Rohl  
**Councilor**



Tina A. Frankenberger  
**Councilor**



Brian S. Napont  
**Councilor**

# Department 1: Ge-ti-zid (Elders) “Manidoo Giizis” (Spirit Moon)

**Department Manager:** Delores “Dee” Wonegeshik

**Telephone:** (231) 534-7748

**Email:** Delores.Wonegeshik2@gtb-nsn.gov



The objective of the Elder’s Program is to provide meal service and site activities for all Elders in the six county service area. Please contact your local Elder Coordinator for more information on activities, events, and meal information.

Monthly Event Calendars are available; they are regularly printed each month in GTB News and posted online.

## **ELDER’S SITE COORDINATORS:**

### **Antrim/Grand Traverse**

**Steven Alberts:**

**Elder’s Assistant**

(231) 534-7746 **Cell:** (231) 463-1791

### **Benzie/Manistee**

**Robbin Raphael:**

(231) 534-7824 **Cell:** (231) 492-4352

### **Charlevoix**

**Barbara Kenwabikise:**

(231) 534-7066 **Cell:** (231) 631-0281

### **Leelanau**

**Greg Bailey (A-L):**

(231) 534-7740 **Cell:** (231) 492-4976

**Melissa Martinez (M-Z):**

(231) 534-7743 **Cell:** (231) 631-6095

## **ELDERS OFFICE HOURS:**

**Monday-Friday: 8am – 5pm**

(In the instance your Elder staff person is not readily available due to scheduled activities please leave a message and they will contact you regarding your concerns.)



## **ELDERS SERVICES:**

1. **Elders Title VI:** GTB Program supplements the Title VI Program to serve GTB Elders 55 years or older living in the six county service area.
2. **Care Giver Program:** Provides support to care givers caring for elders over 55 years of age and eligible grandchildren.
3. **USDA Senior Farm Market:** Provides low-income seniors with coupons they can exchange for eligible foods at farmers markets
4. **Information/Referral:** Provides specific information to a client about available public and voluntary services and resources.
5. **Home Visit:** Assisting Elders with services.
6. **Elders Supplement**

# Department 2: Public Safety “Makwa Giizis” (Bear Moon)



**Department Manager:** Jolanda Murphy

**Telephone:** (231) 534-7111

**Email:** Jolanda.Murphy@gtb-nsn.gov

The Grand Traverse Band of Ottawa and Chippewa Indians Department 2 Public Safety departments provides for the safety and well being of the tribal community, its visitors and business enterprises.

## **TRIBAL POLICE**

**Main Line Telephone:** (231) 534-7777

**Tribal Police Captain:** David Crockett

**Desk Line:** (231) 534-7182

**2300 N. Stallman Road,  
Peshawbestown, MI 49682**

Protection of the public and enforcement of Tribal, State and Federal laws collaboration with federal government (US Attorney and FBI) for investigation and enforcement of federal crimes.

- ◇ Criminal Investigation
- ◇ Emergency Response Team
- ◇ Committee members: 911 Advisory Board and LEPC/LPT
- ◇ Search & Rescue
- ◇ Sex Offender Registry and Notification Program
- ◇ Safe Exchange Program
- ◇ Community Police activities
- ◇ Bicycle Registry

## **TRIBAL VICTIM ASSISTANCE PROGRAM**

**Tribal Victim Assistance Director Office**

**Telephone:** (231) 534-7525

Provides direct victim assistance services to Native American victims of crime in the six-county service area. This program ensures that health and safety needs of the victims are met, responds to victim needs throughout the prosecution phase of crime, and provides support and assistance to victims of all types of crime.

Types of services provided by the GTB Tribal Victim Assistance Program include: informing victims of their rights, transportation assistance to court, emotional support, referrals for counseling or other assistance, victim notification, advocacy and support in Tribal/State/Federal Courts, assistance with relocation to a safe place, assistance in filing Personal Protection Orders (PPO's), assistance in filing for restitution, and assistance in filing Victim's Compensation Claims.

## **Sub-departments within Department 2 PUBLIC SAFETY**

Tribal Police Department, Victim Assistance Services, SORNA, Fire and Rescue Department, Public Health Emergency Preparedness and GTB Emergency Management.

Tribal Police, Victim Services, and SORNA assist victims of crime with fairness, dignity and respect, and effectively ensure offenders are held accountable through the judicial services, while ensuring the rights of the accused are protected.

Tribal Fire/Rescue Department provides first response services to critical emergencies occurring in designated areas on Tribal land and Mutual Aid throughout the county.

Tribal Emergency Management Office provides for the coordination and utilization of resources in the Tribe in an emergency or disaster situation in preparation for the mitigation, preparedness, response and recovery from natural and human-made disasters within the Reservation.



# Department 2: Public Safety “Makwa Giizis” (Bear Moon)

## **SORNA PROGRAM - GRANT**

### **(Sex Offender Registry and Notification Act)**

**Telephone:** (231) 534-7632

**2300 N. Stallman Road, Peshawbestown, MI 49682**

The Sex Offender Registration and Notification Act is Title 1 of the Adam Walsh Child Protection and Safety Act of 2006. SORNA outlines mandatory minimum standards for sex offender registration and notification for all US jurisdictions, including states, federally recognized Tribes, and US territories. The purpose of this act is to help protect the public from sex offenders.

- ◇ Maintain GTB Sex Offender Registry; update verification information as required.
- ◇ Provide education to the community and staff regarding the Sex Offender Registry and GTB Sex Offender Registry Code.
- ◇ Work in conjunction with Tribal Police, Prosecutor, Tribal Court and GTB Legal Department to review and propose changes to the GTB SOR Code.
- ◇ Provide Community Notification of sex offenders registered with GTB.



## **FIRE AND RESCUE SERVICES**

- ◇ Emergency Medical Technician Level EMS Response.
- ◇ 7 days a week fire and EMS response.
- ◇ CPR, First Aid and AED Training.
- ◇ Tribal Facility Inspections (buildings, playground, tornado shelters, homes).
- ◇ Drills (fire, tornado, evacuation, etc.).
- ◇ Wild-land Fire Management Program.
- ◇ Committees: Leelanau Fire Chiefs, Leelanau Fire Training, Local Medical Control, GTB and Leelanau County Emergency Planning, Leelanau County 911.
- ◇ Manages Mutual Aid Response for 6 county services area Tribal lands.

## **EMERGENCY MANAGEMENT**

**Telephone:** (231) 534-7111

**2300 N. Stallman Road,  
Peshawbestown, MI 49682**

Provides coordination and utilization of resources in the GTB Tribe in an emergency or disaster situation.

- ◇ Committee membership: Representation on Homeland Security Planning Board, Local Emergency Planning Committee (LEPC) and Local Planning Team (LPT) Committees, Leelanau County Emergency Management Office Tribal Liaison, Region 7 Emergency Preparedness Coordinators Committee and GTB Local Planning Team.
- ◇ Maintain National Incident Management System (NIMS) compliance requirements and mandates.
- ◇ Provide annual emergency preparedness staff training and exercises.
- ◇ Maintain Tribal Emergency Action Guide (EAG) and Annex Supplements in collaboration with assigned departments.

## **GTB FIRE AND RESCUE DEPARTMENT**

**Main Phone Line:** (231) 534-7666

**Fire Chief:** Garrett Fairchild

**Main Line:** (231) 534-7161

**3501 Putnam Road,  
Peshawbestown, MI 49682**

Tribal Fire/Rescue Department provides first response services to critical emergencies occurring on Tribal land and Mutual Aid throughout Leelanau County.



# Department 3: Tribal Management “Nmebin Giizis” (Snow Crest Moon)

**Tribal Manager:** Becky Oien  
**Telephone:** (231) 534-7136  
**Email:** Becky.Oien@gtb-nsn.gov

## **COMMUNITY SATELLITE OFFICES**

### **Tribal Government Administration**

#### **Peshawbestown**

**Main Phone Line:** (231) 534-7750

**Fax:** (231) 534-7565

#### **Benzie / Manistee Community Satellite**

(231) 534-7820      **Fax:** (231) 534-7152

(231) 882-4116      **Fax:** (231) 882-4194

#### **Charlevoix Community Satellite**

(231) 534-7060      **Fax:** (231) 534-7148

(231) 536-0024      **Fax:** (231) 536-0074

#### **Traverse City Community Satellite**

(231) 534-7760      **Fax:** (231) 534-7773

## **OFFICE OF MANAGEMENT AND BUDGETS**

### **(Accounting Department)**

**Department Manager:** Jodi Lewis

**Desk Line:** (231) 534-7218

**Main Phone Line:** (231) 534-7622

**Fax Line:** (231) 534-7861

To provide the following direct services to the membership:

- ◊ Process applications & maintain database of Resident Tribal Members (RTM) for tax exemption. Issue (sales & use) tax exemption certificates for RTM's
- ◊ Issue per capita checks
- ◊ Provide copies of tax forms, upon request
- ◊ Provide verification of income, upon authorized request
- ◊ Calculate and process the annual payments to GTB elders from the Elders Trust Fund



## **BURIAL FUND**

**Main Phone Line:** (231) 534-7622

The Burial Fund benefits are available for all duly enrolled Tribal Members. To obtain the benefit, a certified (original) death certificate and a copy of the funeral home contract. There are no beneficiary forms. Death Certificate and funeral home contract should be mailed to:

### **Grand Traverse Band**

**Attn: Accounting**

**2605 N. West Bay Shore Dr.**

**Peshawbestown, MI 49682**

Once processed a two party check is mailed to the funeral home and made payable to the funeral home and the person who signed the funeral bill (contract).

Burial Assistance Food Applications requests can be handled through the Human Services Department please contact (231) 534-7910. The maximum amount that can be requested is \$500, the amount requested will be deducted from the burial fund benefit

**Bereavement Announcement Line:** (231) 534- 7464

## **OFFICE OF PROGRAM DEVELOPMENT & EVALUATION**

The Office of Program Development and Evaluation works closely with tribal leaders and department managers to secure funding for new and existing programs and recommend program improvements to better meet the needs of Tribal Membership. Many of the grants that GTB applies for are highly competitive where GTB has been chosen out of pools of hundreds of applicants from all over the country. Grant funds are used for a variety of programs Head Start, Eyaawing Museum, Cultural Center building, and family violence prevention programs.

# Department 3: Tribal Management “Nmebin Giizis” (Snow Crest Moon)

**Department Manager:** Aaron Chivis

**Desk Phone:** (231) 534-7764

**Email:** Aaron.Chivis@gtb-nsn.gov



## **EYAAWING MUSEUM & CULTURAL CENTER**

**Telephone:** (231) 534-7764

Eyaawing Museum was created by the Grand Traverse Band of Ottawa and Chippewa Indians to establish, gather, interpret, and maintain a record of the history of the Grand Traverse Band of Anishinaabek with respect for the circle of life, honor for our families, and the telling of our true heritage. This role promotes the GTB's belief that the culture, language and spirit of the Grand Traverse Band shall be recognized, perpetuated, communicated, supported, and shared with the people of all nations. Eyaawing translates as:

“Who we are” in Anishinaabemowin, the traditional language of the Grand Traverse Band of Ottawa and Chippewa Indians.

- ◇ Eyaawing museum is closed until further notice.
- ◇ Eyaawing developing new website for virtual exhibits, programming & online store.
- ◇ Eyaawing developing preservation and repatriation programs.
- ◇ Eyaawing developing plan for historic archives & GTB member archives for researching purposes.



## **ANISHINAABEMOWIN**

**Telephone:** (231) 534-7758

Anishinaabemowin (our original language) and the Anishnaabek culture are a vital part of who we are as Anishinaabek. This is our identity and the two cannot be separated. Anishnaabek culture and language have been passed down from generation to generation by oral teachings.

The language and culture is of utmost importance today. Those Anishnaabek who are still knowledgeable and those who are presently learning Anishnaabemowin and culture, must continue to pass the teachings on to the next generation, through all oral, written, visual aids, necessary so these teachings will continue.





# Department 3: Tribal Management

## “Nmebin Giizis” (Snow Crest Moon)

**Department Manager:** Melissa Petoskey

**Desk Phone:** (231) 534-7689

**Email:** Melissa.Petoskey@gtb-nsn.gov

### **HUMAN RESOURCES**

**Telephone:** (231) 534-7100

[https://bit.ly/GTBGovt\\_Jobs](https://bit.ly/GTBGovt_Jobs)

The Human Resources Department would like to welcome all Tribal Members seeking employment, as well as current employees, to visit our operations located in the Government Annex building. Located in our department you will find our Employment Center, which serves as the main location for you to access all of the current job openings and apply for them on the spot. The Human Resources Department also serves as a base for current employees who may need assistance with any employment related issues, including benefits. We have a dedicated staff that would be more than happy to assist with any questions and/or concerns you may have.



### **477 PROGRAM**

**Main Line:** (231) 534-7767

The 477 Program is a federally funded program that helps Tribal Members reduce joblessness and encourage self-sufficiency among federally recognized tribal (FRT) members within the Grand Traverse Band service area.

#### **The 477 Program offers:**

- WEX - Adult Work Experience Client Support
- Assistance securing work tools, supplies, attire, childcare, temporary transportation costs. High School & GED Completion
- Dependent upon funding availability, an incentive stipend is awarded upon completion. Workforce Development Training
- Work Ethic, Interview Skills, Resume/Cover Letter
- Scheduled and delivered upon need and demand.

### **HOUSING DEPARTMENT**

**Housing Manager:** Nicki Basch

**Desk Line:** (231) 534-7449

**Email:** Nicki.Basch@gtb-nsn.gov

**Main Housing Line:** (231) 534-7800



The mission of the Grand Traverse Band Housing Department is to provide and promote safe, adequate and affordable housing opportunities for GTB Tribal Members. As the facilitator of housing for the tribal communities, the Housing Department is responsible for creating a healthy living environment for families through responsive initiatives that address social and economic concerns via a solution oriented education based housing program.

The Grand Traverse Band places a priority on home ownership as a means to stabilize communities by promoting self-sufficiency. While housing families is the primary mission of the Housing Department, the focus is on creating housing opportunities by assisting families to obtain the required knowledge necessary to make informed life decisions. In the absence of eligible GTB Tribal Members, the GTB Housing Department will provide these opportunities to other Federally Recognized Indian Families that live within the Grand Traverse Band six-county service area.

#### **What Housing offers to Tribal Members:**

- ◇ Housing applications & assistance for low-income, Market Rental & Mutual help (Unit Placing).
- ◇ Rental Security Deposit / First Month Rent Program
- ◇ Emergency Home Repair Applications
- ◇ Emergency Home Inspection
- ◇ Down Payment Applications
- ◇ Rental Subsidy Program
- ◇ Home Buyer Classes
- ◇ Budget Counseling / Financial Education
- ◇ Septic Pumping (Income qualified Homeowners)
- ◇ Handicap Accessible program

#### **Resources for Other Programs:**

- ◇ Information for House Insurance
- ◇ Well—Septic Applications
- ◇ Lot Assignment Applications
- ◇ Tax Exempt Application
- ◇ Human Services Application

# Department 3: Tribal Management “Nmebin Giizis” (Snow Crest Moon)

## AUTOMOTIVE

**Department Manager:** Duane Burfield

**Main Line:** (231) 534-7705

The Mission of the Grand Traverse Band Automotive Repair Program is to provide quality automotive repair services for the Grand Traverse Band Tribal Government and Economic Development Corporation vehicles. The Grand Traverse Band Automotive Repair Program also offers automotive repair services to registered Grand Traverse Band Tribal Members living in the 6-county service area at rate of \$30 per hour with no mark on the cost of parts. All the automotive repair technicians are State of Michigan Certified with a combined experience of over 60 years.

Please call main line to set up a diagnostic appointment.

### **Requirements:**

- Tribal Identification Card
- Vehicle Proof of Insurance
- Vehicle Registration - must be current and registered to the Tribal Member requesting repairs.

### **Our Services Include:**

- ◇ Engine Repair
- ◇ Transmission and Drive-train Repairs
- ◇ Electrical Systems Repair
- ◇ Heating and Air Conditioning Repairs
- ◇ Wheel Alignment Services
- ◇ Exhaust and Brake Repairs
- ◇ Engine Performance and Tune-ups
- ◇ New Tire and Tire Repair Services

**\*We are unable to do ANY type of body work due to licensing requirements.**

## PUBLIC WORKS

**Department Manager:** Joe Huhn

**Desk Line:** (231) 534-7491

**Peshawbestown:** (231) 534-7376

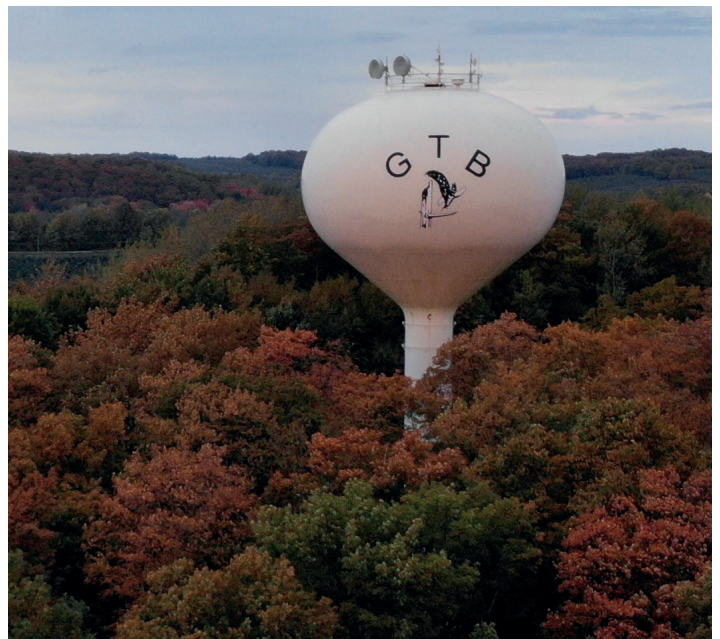
**Turtle Creek:** (231) 534-7496



The Grand Traverse Band Department of Public works is dedicated to supplying safe drinking water for the Peshawbestown community, Acme Twp. and Whitewater Twp. In addition, we provide superior wastewater treatment for discharge into West Grand Traverse Bay and ground water at the Turtle Creek wastewater facility. In doing so this department is contributing to the good health and well being of the community and the environment.

### **The GTB DPW oversees the following systems:**

- ◇ Peshawbestown wastewater treatment plant and collection system
- ◇ Peshawbestown water system and distribution system
- ◇ Turtle Creek wastewater treatment plant
- ◇ Turtle Creek water system and distribution system
- ◇ Grand Traverse Resort water system



# Department 3: Tribal Management “Nmebin Giizis” (Snow Crest Moon)

## COMMUNICATIONS

**Department Manager:** Victoria Alfonseca

**Desk Phone:** (231) 534-7366

**Main Line:** (231) 534-7008

**Email:** GTBGovt.News@gtb-nsn.gov



The mission of the Communications program is to provide the membership with information about their tribal government operations, services, historical archive and all news concerning Native American livelihood.

- ◇ Mass Notification Services
- ◇ Activities include creating and distributing a monthly news publication, development and oversight of the tribal government website, audio/video recording and quick-print services.
- ◇ The tribal website address is: [www.GTBindians.org](http://www.GTBindians.org)
- ◇ The website gives access to all general government services and it includes a “Members Only” portion offering a video PLAYBACK archive of Tribal Council approved regular and special session meetings.
- ◇ The GTB News is a monthly publication providing program information, scheduled community activities, and reporting on events and services of the tribal government.
- ◇ Audio/Video recording services archive events and achievements of the tribal government.
- ◇ The Communication program also provides a quick- print service to all Government offices, EDC offices and the Tribal Membership.

# Department 3: Tribal Management

## “Nmebin Giizis” (Snow Crest Moon)

### **TRIBAL PROSECUTOR**

**Tribal Prosecutor:** Wilson Brott

**Main Line:** (231) 534-7630

**Email:** [Prosecutor@gtb-nsn.gov](mailto:Prosecutor@gtb-nsn.gov)

2300 N. Stallman Road

Peshawbestown, MI 49682

The duties of the Tribal Prosecutor are primarily spelled out in the Tribal Code at 3 GTBC § 104, which states:

#### **The Tribal Prosecutor shall:**

- (1) be the chief law enforcement officer of the Tribe and shall be responsible for all criminal investigations and prosecutions in Tribal Court, including arraignments, motions, trials and appeals.
- (2) have the discretion to prosecute violations of the Tribe’s constitution, criminal code, ordinances and resolutions in Tribal Court.
- (3) work closely with the Tribal Court Administrator and Tribal Judge to improve the delivery of services within the Tribal Court and to assist the Court in case management and docket preparation.
- (4) serve as presenting officer in the Tribe’s Children’s Court and represent the Tribe in Indian Child Welfare cases in state jurisdictions upon the authorization of the ICW Committee or the Tribal Court.
- (5) prosecute violations of the Tribe’s fishing and conservation regulations as well as the regulations of the Chippewa-Ottawa Treaty Fishing Management Authority, in the Tribe’s Conservation Court.
- (6) establish a working relationship with local, state and federal jurisdictions and establish a protocol for coordinating criminal investigations and prosecutions with such local, state and federal jurisdictions.
- (7) review all charges and complaints of violations of Tribal codes and ordinances and determine what charges to bring and whom to charge.
- (8) review all requests for arrest warrants and search warrants to determine if all constitutional requirements are satisfied prior to approval or authorization.
- (9) serve, in his/her civil capacity, as in-house counsel for the various departments of Tribal government and shall render legal opinions when requested to do so.

The Tribal Prosecutor may also give advice to Tribal members and employees and shall provide pro-bono services to Tribal elders or Tribal members who are having legal problems which may be related to their status as Native Americans. These services may only be provided as time permits and may not take priority over normal prosecutor duties.

The Tribal Prosecutor also provides up to 30 hours of time on an annual basis to perform duties for the Compensation Committee as needed in conjunction with their responsibilities as defined in 1 GTBC Chapter 4.



# Department 4: Facilities Management

## “Ziizabaakwat Giizis” (Sugar Moon)

**Department Manager:** Ron Anderson

**Desk Phone:** (231) 534-7034

**Email:** Ron.Anderson@gtb-nsn.gov

### **FACILITIES MAINTENANCE**

The Facilities Department mission is to provide the highest quality services to insure the health, safety and well being of Tribal Members, employees, community members and Tribal Property while preserving the integrity of our natural resources.



### **Maintenance Oversees:**

- ◇ Over 110,000 square feet of office space to be cleaned daily.
- ◇ Over 100,000 square feet of common area such as bathrooms, hallways, conference rooms, closets, furnace rooms that need to be cleaned.
- ◇ There are 62 bathrooms that need to be cleaned daily.
- ◇ Approximately 60 acres of lawn to care for on a weekly basis.
- ◇ A Summer Camp near Alden (The Ne-zhon-zhawuk Park).
- ◇ Elders Park, Peshawbestown park and Antrim Beach Park
- ◇ The Arthur Duhamel Marina in Peshawbestown.
- ◇ Snow Removal services for GTB Gov. offices

# Department 5: Conservation

## “Naabidin Giizis” (Sturgeon Moon)

**Department Manager:** Michael Slancik

**Telephone:** (231) 534-7500

**Email:** Michael.Slancik@gtb-nsn.gov

Exercise of 1836 Treaty of Washington on waters and lands within the Ceded Territory.

### COMMERCIAL FISHERIES ENFORCEMENT

- ◇ Commercial Vessel Inspections.
- ◇ Identification and documentation for Special Use Permits.
- ◇ Wildlife Survey Counts.
- ◇ Environmental Law Enforcement, storm runoff sites, building sites and permits.
- ◇ Great Lakes water safety instructor commercial vessels.
- ◇ Hunter Safety Course Certification.
- ◇ Inland Hunting, Fishing and Gathering Enforcement. Illegal dump sites enforcement.
- ◇ Committee memberships: Joint Law Enforcement Committee and Native American Fish & Wildlife Society.
- ◇ Natural Resource Protection.
- ◇ Water Quality, related invasive species location documentation.



### INLAND:

- ◇ Produce, review and implement policies and Regulation booklets with Inland Hunting, Gathering and Fishing Rights as recommended by the Natural Resources and Environment Committee.
- ◇ Hunting, fishing, trapping, gathering licenses and special use permits.
- ◇ Turkey and Deer tags issued for appropriate seasons; organize and conduct lotteries for permit distribution.
- ◇ Elk and Black Bear tags issued for appropriate seasons; organize and conduct lotteries for permit distribution.
- ◇ Special use permits; disabled Tribal hunter permits, special needs subsistence/ceremonial permit and road kill special use permit.
- ◇ Issue and manage the distribution of spearing and netting permits for fish species including walleye, steelhead and salmon.

# Department 5: Conservation

## “Naabidin Giizis” (Sturgeon Moon)

### INLAND (CONT.):

- ◇ Inland Boat/Snowmobile/ORV registration.
- ◇ Sleeping Bear Dunes National Lakeshore access passes.
- ◇ Huron-Manistee National Forest access passes.
- ◇ Issue camping permits, firewood permits among other permits authorizing Tribal Member resource use on USFS and State lands.
- ◇ Develop and foster working relationships with Federal and State Agencies to improve management efficiency, develop resource use agreements and improve productive communication with other resource management agencies.
- ◇ Wildlife Harvest monitoring including Deer Check Station, furbearer registration and other special inspections of harvested fish and game.
- ◇ Conduct Fisheries and Wildlife Habitat Surveys, Inventories and Assessments.

### COMMERCIAL GREAT LAKES FISHING:

- ◇ Issue Commercial Fishing licenses: Captain, Helper and Subsistence
- ◇ Issue Commercial Vessel Observer Permits
- ◇ ORA Boat Registration



### OTHER:

- ◇ Maintain Tribal Repository/Exercise of American Indian Religious Freedom Act.
- ◇ GPS Mapping and Technical Assistance.
- ◇ Plant, Insect and Fish Identification.
- ◇ Public Outreach and Education including Natural Resources Fair and Feast, kids free fishing days, fishery survey results reports to lake associations and watershed committees.
- ◇ Grant Writing and Administration for resource protection, restoration and enhancement projects with particular emphasis on collaborative projects.



# Department 6: Membership

## “Waabagonii Giizis” (Blossom Moon)



**Department Manager:** Monique Clifford

**Telephone:** (231) 534-7670

**Email:** Monique.Clifford@gtb-nsn.gov

The Membership office offers services to applicants seeking to become members of the Grand Traverse Band of Ottawa and Chippewa Indians. These applications are evaluated and processed based on the criteria outlined in the Tribal Constitution, Article II, and the Enrollment Ordinance approved by Tribal Council, effective October 2, 2006. We also assist the Election Board. Additionally, we provide necessary data to all Tribal programs needing statistical data for applications and mailings. On a daily basis the staff makes updates to a database that manages data on member identification and vital statistics such as addresses and phone numbers.



This database is also used to generate mailing lists and labels as well as reports for other Tribal programs including the Tribal Newsletter. The database also stores the photographs and signatures of Tribal Members to provide Tribal IDs and it stores genealogical information. We also have improved our Tribal ID cards. The new cards have a holographic overlay and are more secure than the previous edition.

Other services offered through the Membership office include voter registration for Tribal elections and certifications for Michigan Indian Tuition Waiver Applications and Native American Employment Certifications. We also verify membership for Indian Child Welfare and Tribal Members who need CDIB's for other reasons.









HISTORY OF PESHABESTOWN

Here reside some of the Indians whose ancestors made the wilderness their home and hunting ground -- an intermarried mixture of Chippewa and Ottawa Indians who had made up the Peshaba tribe. The settlement, formerly known as Eagletown, was established by a band of Ottawas who came south from Cross Village, near the Straits of Mackinac, in 1852.

Some royal blood still exists in Peshabestown. The last chief was Ben Peshaba. He had a son, Ed Peshaba and a grandson, Lawrence, who reside there and preserve the name of the Peshaba tribe. Ben's daughter, Lucille, married Ed Harris and had a son Fred who lives in Northport. It is therefore only fitting that Fred Harris and Ed Peshaba have been chosen to be the chiefs and lead us in this Pow-Wow in the tradition of old.



# Department 7: Human Services

## “Miinan Giizis” (Berry Moon)

**Department Manager:** Kathy Tahtinen

**Telephone:** (231) 534-7255

**Email:** Kathy.Tahtinen@gtb-nsn.gov

### **ANISHNAABEK FAMILY SERVICES**

**AFS Supervisor:** Denise Johnson

**Main Phone Line:** 231-534-7124

**Email:** AFS@gtb-nsn.gov

Anishnaabek Family Services (AFS) Mission is to build a healthy community and strengthen our families by providing comprehensive strength-based and culturally appropriate services that promote healthy lifestyles and self-sufficiency in prevention and intervention services. Develop family programming for the community that creates awareness about the services available to prevent child abuse and neglect.

**Child Protection Services:** Investigation on Tribal lands, of any reported incident of child abuse or neglect of children less than eighteen years of age.

**Monitoring:** Monitors all cases outside of the six-county service area involving GTB children placed outside of their parental home, due to substantiated child abuse and/or neglect charges.

Anishinaabek Family Services (AFS) operates several programs that offer assistance. i.e. Title IV Programs that assist Indian Child Welfare Families (ICW) and Promote Safe & Stable Families.



### **BEHAVIORAL HEALTH SERVICES**

**Main Phone Line:** (231) 534-7090

**Email:** GOVBehavioralHealth@gtb-nsn.gov

GTB Behavioral Health Services (BHS) strives to provide the highest quality, professional care while utilizing a variety of services and treatment modalities to address the issues of substance usage and mental health while adhering to Tribal, Federal and State professional ethical codes and standards of conduct within a safe and confidential environment. To incorporate cultural teachings and ceremonies within the treatment modalities to foster optimum balance in the mental, emotional, physical and spiritual aspects of the whole person and their family. BHS is a CARF Accredited Outpatient Substance Abuse Program providing Culturally integrated client-centered care by licensed and Certified Therapists.

BHS assists with inpatient residential treatment referrals for substance use disorders and in the development of ongoing sober support to individuals upon their return to the community. A contractual Psychiatrist is available to provide medication management and psychiatric evaluations for adult clientele.

# Department 7: Human Services

## “Miinan Giizis” (Berry Moon)

### **BHS PROVIDES AND/OR REFERRAL FOR:**

- ◇ Individual Counseling
- ◇ Weekly Zoom Peer Recovery Support Meetings
- ◇ Adult Psychiatric Evaluations
- ◇ Adult Psychiatric Medication Review
- ◇ Tribal Opiate Treatment
- ◇ Chemical Dependency Assessments
- ◇ Mental Health Assessments
- ◇ Secretary of State Driver’s License Evaluation
- ◇ Traditional Healer Services Sweat Lodge Ceremony
- ◇ Auricular Acupuncture, Massage Therapy, & Other Alternative Therapies

### **Direct services can be provided at each of the four State Licensed locations:**

- ◇ Peshawbestown – Medicine Lodge
- ◇ GTB 3-Mile Office – Traverse City
- ◇ Benzie Office
- ◇ Charlevoix Office



### **Types of Emergency Assistance Available:**

- ◇ Food assistance and/or GTB Food pantry
- ◇ Emergency Heating/Cooling Assistance
- ◇ Weatherization
- ◇ Various Emergency Assistance based on Grants received. (i.e.: LIHEAP, CSBG)

### **Documents required with application to be considered complete:**

- ◇ Tribal ID for each household member with current updated information
- ◇ Driver’s License or State ID for each adult member
- ◇ Social Security Card for each household member
- ◇ Proof of all household income
- ◇ Acceptable proof of income: Most recent 4 check stubs or Award letter for SSR or SSDI
- ◇ Bank statement showing direct deposit of SSDI, SSR or other Retirement/Pension

### **Income Guidelines:**

Income guidelines are based on income from employment, fisheries income, odd jobs, and the like. Also, unearned income such as: unemployment, Social Security (disability and retirement), Per Capita, retirement pensions, child support and the like. Automatic qualifying incomes and Programs, TANF, SSI VA Pension/Retirement or Food stamps. One must be actively participating in these programs and provide official documentation. Households will be deemed eligible based on the income, based on household size. Household- all persons residing at one physical address, regardless of relationship. Households not participating in an automatic qualifying program, will be deemed eligible based on the household income, based on household size.



### **HUMAN SERVICES ASSISTANCE**

**Telephone:** (231) 534-7910

**Email:** HumanServices@gtb-nsn.gov

Human Service’s mission is to promote community self-sufficiency, physical & mental well-being for Tribal citizens within the six-county service area through direct service provision, education, & community involvement within the spirit of self-governance

# TRIBAL MEMBERSHIP

## Tribal Constitution

Dept. 9: Tribal Court  
CHANGING LEAVES MOON  
(Aandaandeno Giizis)

## Tribal Council

### Tribal Chairman

Executive Assistant  
to Tribal Chairman

Transcriptionist

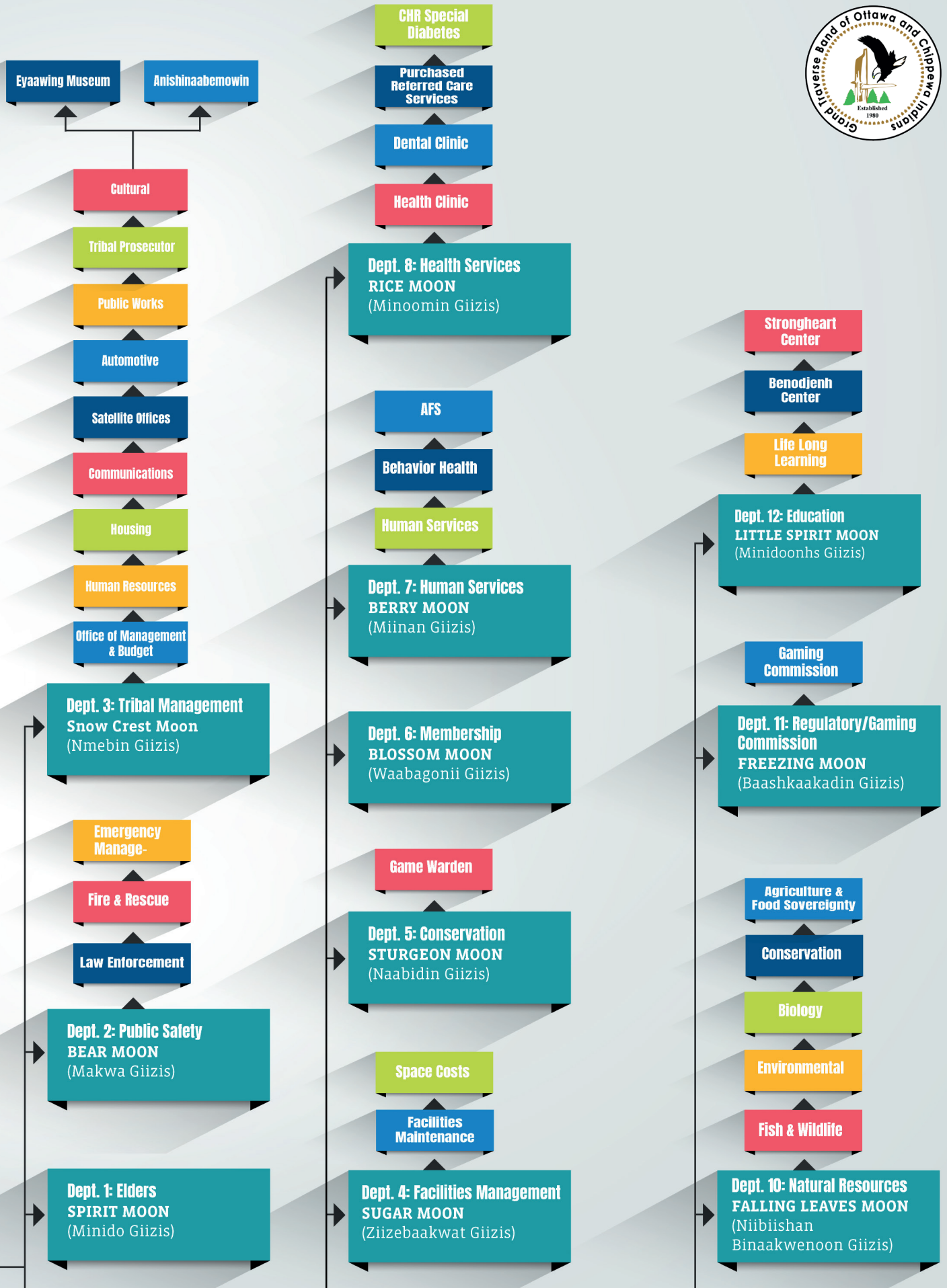
### Tribal Councilors

Executive Assistant  
to Tribal Council

### Tribal Manager

Dept. 13: Legal  
BROKEN SNOW SHOW  
(Bopogami Giizis)

Executive Assistant  
to Tribal Manager

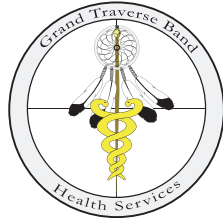


# Department 8: Health Services “Minoomin Giizis” (Rice Moon)

**Department Manager:** Sonya Zotigh

**Telephone:** (231) 534-7241

**Email:** Sonya.Zotigh2@gtb-nsn.gov



## **GRAND TRAVERSE BAND FAMILY HEALTH CLINIC**

**Main Phone Line:** (231) 534-7200

**Emergency Closure Line:** (231) 534-7669

For more information visit [www.gtbindians.org](http://www.gtbindians.org)  
website and select Health Services Management

The GTB Family Health Clinic is a family practice clinic providing services such as immunizations, physical exams, post-surgical follow up appointments, chiropractor services, and other urgent and non-urgent services. Appointments can be scheduled by calling (231) 534-7200. Clinic hours are currently 8 a.m. to 5 p.m. daily Monday through Friday. The Receptionist will ask for your current address, telephone number and insurance information. This assists in the billing process and check in.

### **PRESCRIPTION REFILLS**

Prescriptions can be called in to the prescription refill line by dialing the clinic direct at (231) 534-7200 and choosing option 2. This line is checked daily, and prescriptions are filled within 48-72 hours. For any urgent prescription needs, please call the front desk at (231) 534-7200.



### **HEALTH TRANSPORTATION**

**Telephone:** (231) 534-7222

Transportation is provided to the disabled and Elderly who have no other means of transportation, and are a priority for services. Requests can be made by calling Transportation Hot-line at (231) 534-7222 and made 72 hours in advance. Please leave your name, phone number, appointment date-time-location with a detailed message. Our Transporter will contact you regarding your transportation request.

\*Please remember that transportation is dependent upon the availability of the Transporter. Client should have **no other means of transportation** available to them, and other resources including, but not limited to VA, FIA, Bata, family members and friends should be utilized before contacting the Transporter. All patients under the age of 18 must be accompanied by a parent or guardian.

The Health Transporter cannot assist in any medical decision making or medical guidance on your behalf. In the event GTB Tribal offices are closed due to inclement weather, there will be no transportation provided. Unless previously arranged, transportation requests outside the six-county service area must be made well in advance, and in a timely fashion in order to complete the request and necessary paperwork.



# Department 8: Health Services

## “Minoomin Giizis” (Rice Moon)

### COMMUNITY HEALTH REPRESENTATIVES (CHR’S)

**\*CHR Specialist Supervisor** Tamara Newton

**\*Leelanau:** (231) 534-7205

**Charlevoix:** (231) 534-7062

**Grand Traverse:** (231) 534-7772

**Benzie:** (231) 534-7826

Our CHR’s mission statement is to provide quality outreach healthcare services within our communities. Office hours are typically from 8 a.m. – 5 p.m. daily, Monday through Friday. Our Representatives are available to assist in weekly vitals, medication refills, assist with filling out paperwork, locating resources for services that are available in their counties, organizing workshops, and assist in transportation if needed to health appointments, prescription pickup and delivery, and assist in the coordination of referrals. The CHR’s work in conjunction with the Medical & Dental Clinic’s for coordination of care, and provide for home visiting.

\* For more information, please contact your local Community Health Representative.



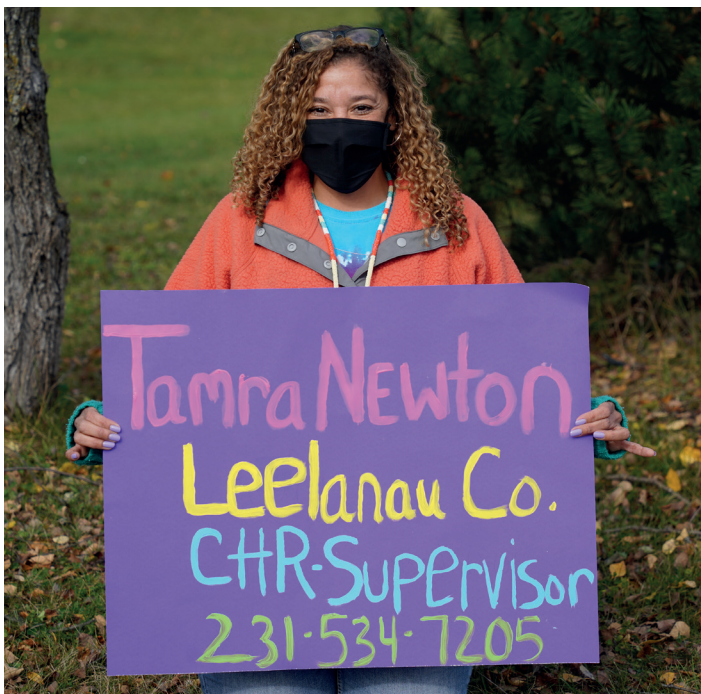
### GRAND TRAVERSE BAND DENTAL CLINIC

**Telephone:** (231) 534-7211

The Grand Traverse Band Dental Clinic is located in the Medicine Lodge and provides dental exams, cleanings, x-rays, and other services.

\*Emergency dental services are provided daily.

We currently have 4 dental operatories and are staffed with a Chief Dentist, Hygienist, Dental Assistant and Receptionist. Clinic hours are currently 8 a.m. to 5 p.m. daily Monday through Friday. The Receptionist will ask for your current address, telephone number and insurance information. This assists in the billing process and check in.



# Department 8: Health Services “Minoomin Giizis” (Rice Moon)



## **PURCHASED/REFERRED CARE (PRC)**

**PRC Manager:** Stella Chippewa

**Desk Phone:** (231) 534-7931

**Leelanau, Benzie, & Manistee**

**PRC Representative:**

**Desk Phone:** (231) 534-7884

**Grand Traverse, Antrim, & Charlevoix**

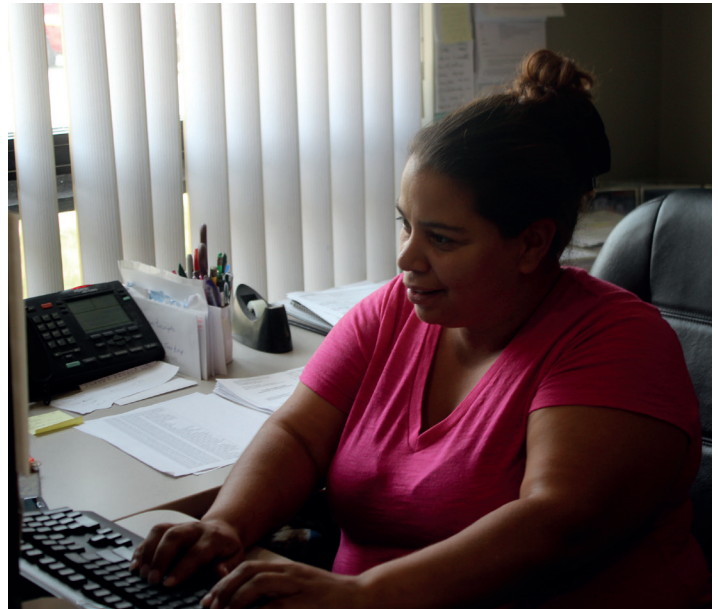
**PRC Representative:** Monica Anderson

**PRC Representative:** (231) 534-7210

Purchased/Referred Care relies upon Federal and RAO dollars to support dental, medical, and optical services under the program, and serves eligible members in Antrim, Benzie, Charlevoix, Grand Traverse, Leelanau, and Manistee Counties.

Priority Levels of Service are established at the beginning of each fiscal year in order to provide that funds will be available for services most needed by membership. Services will be covered based on availability of funds. If funds deplete the priority will go to Emergency/Urgent Level. Descriptions of Priority Levels of Service for Medical, Dental, and Optical are available upon request, and posted in the GTB Newsletter, and other Government buildings. We regret we cannot provide all services to all members; we are limited in our resources.

When direct services cannot provide the necessary health care for our clients, PRC eligible clients are then referred to outside Providers for care and follow up. Clients are encouraged to continually update their information with the PRC office, to keep benefits active.



Failure to do so may result in denied claims. PRC operates on a pre-approval basis. Appointments must be called in 48 hours in advance so that prior-authorization can be entered for billing-processing. Actions outside this procedure may result in payment denial. Appointments can be called in to the PRC Hotline anytime at (231) 534- 7223, this line is checked daily.

Emergency services must be reported within 72 hours of incident. Elders have up to 30 days to notify PRC office. An emergency is defined as: Any medical condition for which immediate medical attention is necessary to prevent the death or serious impairment of an individual's health. With everyone's cooperation we can provide the help to those most in need of medical intervention. Please follow the procedures outlined so the system can operate smoothly for everyone.

Please keep your consent form updated yearly if you depend on someone to manage your medical affairs. Report all appointments on the hot line number listed. This ensures timely processing of billing and claims. For any questions or concerns please contact your PRC Representative for assistance.

If you have any questions or concerns about PRC program, please feel free to contact the PRC Manager.

# Department 8: Health Services “Minoomin Giizis” (Rice Moon)

## BENEFITS COORDINATOR

**Benefits Coordinator:** Angelina Raphael

**Main Phone Line:** (231) 534-7731

**Cell/Text:** (231) 866-0326

Our Benefits Coordinator assists Purchased Referred Care in determining alternate health resources, a requirement for P.R.C. Health coverage. Office hours are from 8 a.m. to 5 p.m. daily.

The Grand Traverse Band Family Health Clinic has a community partnership with the Department of Health and Human Services. This allows the Benefits Coordinator to assist with Medicaid. This is the website if you choose to apply on your own: <https://newmibridges.michigan.gov>

The Benefits Coordinator is trained through the Michigan Medicare Assistance Program and is a certified MMAP councilor. You may reach out for additional information or assistance with Medicare part B (reimbursement) and Medicare part D, Extra Help, and Dual Coverage. These are government websites that have useful information: [www.ssa.gov](http://www.ssa.gov) and [www.medicare.gov](http://www.medicare.gov)

The Benefits Coordinator trained with the Social Security Administration to support applying for disability and provide direction through the process.

Our Benefits Coordinator is a Tribal Veterans Representative and can offer information to Veterans requesting resources or assistance. If unable to assist she will refer you to the local Veterans Service Officer.

**YOUR MEDICAL INFORMATION CANNOT BE DISCUSSED WITH ANYONE WITHOUT YOUR WRITTEN CONSENT.**



# Department 9: Tribal Court

## “Aandaandeenoo Giizis” (Changing Leaves Moon)

**Department Manager: Intirm**

**Telephone:** (231) 534-7050

**Email:** TribalCourt@gtb-nsn.gov



Article V of the Grand Traverse Band Constitution established the Tribal Judiciary as a separate branch of government with authority to hear matters arising under the Tribal Constitution, ordinances, regulations and/or judicial decisions consistent with self-determination and the Tribe’s sovereign powers. The Tribal Judiciary consists of the Tribal Court (with one (1) full time Chief Judge and one (1) part time Associate Judge) and the Tribal Appellate Court (with three (3) Appellate Judges).

The Tribal Court (trial level court) is a court of general jurisdiction and hears all civil, criminal, juvenile, traffic, child protection, minor trust, fishing/hunting, etc. The Tribal Appellate Court hears all appeals from the Tribal Court. The Tribal Judiciary meets every quarter and makes policy decisions concerning the adoption of court rules, policies, etc.

The Tribal Court is open Monday through Friday from 8:00 A.M. to 5:00 P.M. (closed at noon). Cases may be heard after normal business hours to accommodate Tribal Member schedules upon request.

**Mailing Address:** 2605 N. West Bay Shore Drive,  
Peshawbestown, MI 49682.

**Physical Address:** 2809 N. West Bay Shore Drive,  
Peshawbestown, MI 49682

### **CONTACT LIST:**

<u>Phone Number</u>	<u>Cell Phone Number</u>
<b>Main Line</b>	
231-534-7050	N/A
<b>Court Administrator</b>	
231-534-7041	231-866-1238
<b>Program Director/Appellate Court Clerk</b>	
231-534-7030	N/A
<b>Juvenile Asst. Prob. Officer/Criminal Court Clerk</b>	
231-534-7113	231-866-1867
<b>Adult Asst. Prob. Officer/Juvenile Court Clerk</b>	
231-534-7546	231-866-6171
<b>Bailiff/Civil Court Clerk</b>	
231-534-7090	231-866-6014
<b>FHTWC Case Manager</b>	
231-534-7761	231-866-6072
<b>FHTWC Peacemaker</b>	
231-534-7117	231-866-1838
<b>SDVCJ Project Coordinator</b>	
231-534-7377	N/A

### **PEACEMAKING**

Mnaweejeendiwin serves the physical, mental health, spiritual, emotional and educational wellbeing of Anishnaabek through development of traditional processes to resolve conflicts and promote a healthier lifestyle. Mnaweejeendiwin was established as an alternative to the “present” Tribal/State court system and applies traditional methods of conflict resolution and problem solving through consensus to build a stronger and healthier family and community. Mnaweejeendiwin clients are Tribal Members, members of other federally recognized tribes and non-Natives in our surrounding communities. Clients may seek the services of Mnaweejeendiwin on their own or may be referred by the Tribal Court. Mnaweejeendiwin services are primarily available in the six-county service area with limited services available outside the six-county service area contingent on Mnaweejeendiwin availability.

# Department 9: Tribal Court

## “Aandaandeenoo Giizis” (Changing Leaves Moon)

### **COURT APPOINTED ATTORNEYS**

The Tribal Court contracts with attorneys to represent Tribal Members and/or Tribal Member interests in the Tribal Court. All the court appointed attorneys are Michigan Bar Licensed attorneys and available at no cost for:

- ◊ Criminal cases (represents Tribal Member defendants);
- ◊ Guardian Ad Litem (represents interests of Tribal Member minors and incompetents);
- ◊ Probating Wills/Estates (represents decedent Tribal Members);
- ◊ Child Protection (represents Tribal Member parents in ICW cases); and,
- ◊ Domestic Violence (represents victims in select civil matters).

### **FEE SCHEDULE**

The following is the Tribal Judiciary Fee Schedule at the time of printing. Some fees can be waived contingent upon approval of a fee waiver petition.

- ◊ Civil (including divorce and adoption): \$100
- ◊ Probate (including guardianship): \$100
- ◊ Consent Judgments: \$100
- ◊ Foreign Judgments: \$100
- ◊ Minor Trust: \$100
- ◊ Child Support: \$100
- ◊ Small Claims: \$60
- ◊ Appeals: \$150
- ◊ Civil Jury Demand: \$100
- ◊ Garnishment: \$50
- ◊ Motions (attorneys only): \$20
- ◊ Certified Mail: \$5
- ◊ Personal Service: Actual Cost
- ◊ Marriage: \$50 + mileage
- ◊ Copies of Court Documents: \$0.25/page
- ◊ Certified Copies: \$10
- ◊ Transcripts (actual costs): \$250 Deposit



### **FAMILY HEALING TO WELLNESS COURT PROJECT**

The Family Healing to Wellness Court (FHTWC) Project is a grant-funded program to reestablish and create culturally appropriate diversionary services via a FHTWC within the Tribal Justice System for juveniles in the criminal justice system and/or families in abuse or neglect proceedings. The FHTWC's eligible clients are those with offenses or acts that are the result of or related to substance abuse. Two (2) classifications of clients will be admitted into the FHTWC: (1) juveniles that are in the Tribal Court for criminal offenses and where the juveniles offenses are the result of or are related to substance abuse by either the juvenile and/or the family; (2) families that are in the Tribal Court for abuse and neglect proceedings and where the family's acts or omissions are the result of or are related to substance abuse. The FHTWC provides direct services to youth who are minors that are under the age of eighteen (18) and to the parents or guardians.

### **ADULT HEALING TO WELLNESS COURT PROJECT**

The Adult Family Healing to Wellness Court Project (HTWC) is a grant-funded program to reestablish and create culturally appropriate system. The HTWC's eligible clients are those with criminal offenses that are the result of or are related to substance abuse.

# Department 10: Natural Resources “Niibiishan Binaakwenoon Giizis” (Falling Leaves Moon)



**Department Manager:** Erik Olsen (Interim)

**Telephone:** (231) 534-7500

**Email:** Erik.Olsen@gtb-nsn.gov

3505 Putnam Rd.

Peshawbestown, MI 49682

**Email:** Erik.Olsen@gtb-nsn.gov

The Natural Resources Department provides the Tribal Membership with advocacy for hunting, fishing, gathering, and trapping rights in the ceded treaty territories. The mission of NRD is to protect and enhance the natural resources gifted to the Anishinabek by the Creator for past, present, and future generations.



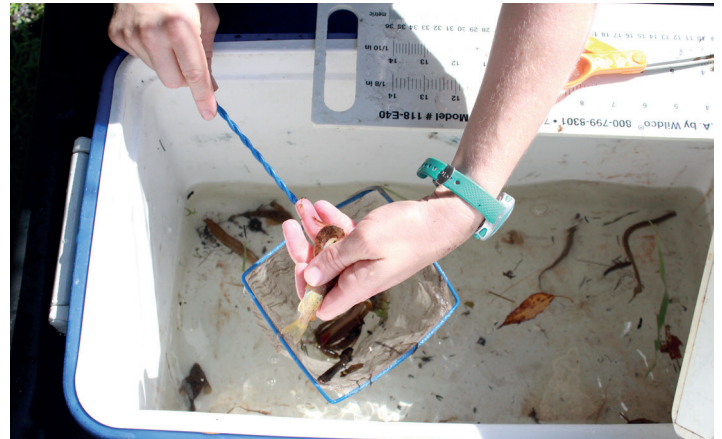
## GREAT LAKES

**Department Manager:** Erik Olsen

**Desk Phone:** (231) 534-7364

**Email:** Erik.Olsen@gtb-nsn.gov

- ◇ Issue Commercial Fishing licenses: Captain, Helper and Subsistence Issue Commercial Vessel Observer Permits CORA Boat Registration



## ENVIRONMENTAL

**Department Manager:** Courtney Hessell

**Desk Phone:** (231) 534-7378

**Email:** Courtney.Hessell@gtb-nsn.gov

- ◇ NEPA Preparation and Compliance
- ◇ Phase I Contamination Surveys
- ◇ Surface Water Quality Monitoring
- ◇ Wetland Delineation
- ◇ Watershed Assessment
- ◇ Stream Assessment
- ◇ Stream bank Stabilization
- ◇ Soil Erosion Permits (on Trust parcels)
- ◇ Technical Assistance



# Department 10: Natural Resources “Niibiishan Binaakwenoon Giizis” (Falling Leaves Moon)



## INLAND

**Department Manager:** Dan Mays

**Desk Phone:** (231) 534-7291

**Email:** Dan.Mays@gtb-nsn.gov

- ◊ Produces, reviews, and implements policies and Regulation booklets, with Inland Hunting, Fishing and Gathering Rights as recommended by the Natural Resources and Environmental Committee
- ◊ Develop and foster working relationships with Federal and State Agencies to improve management efficiency, develop resource use agreements and improve productive communication with other resource management agencies.
- ◊ Wildlife harvest monitoring including furbearer registration and other special inspections of harvested fish and game.
- ◊ Conduct Fisheries and Wildlife surveys, inventories and assessments.



## AGRICULTURE

**Department Manager:** William Derouin

**Desk Phone:** (231) 534-7023

**Email:** William.Derouin@gtb-nsn.gov

- ◊ Develop relationships with granting agencies related to agriculture programming at GTB.
- ◊ Establish relationships with local producers, tribal entities, and government agencies to leverage GTB agricultural resources for GTB member benefit
- ◊ Utilize existing agricultural resources at GTB
- ◊ Demonstrate sustainable farming practices, soil management and food production techniques
- ◊ Offer agricultural advice to GTB members home gardens and agricultural businesses.
- ◊ Identify organic waste streams at GTB to begin composting organic waste for use as compost/fertilizer
- ◊ Maintain existing GTB agricultural properties
- ◊ Provide education programming related to agriculture for GTB members
- ◊ Advise Tribal Council on agricultural land acquisitions



# Department 10: Natural Resources “Niibiishan Binaakwenoon Giizis” (Falling Leaves Moon)



**Department Manager:** William Derouin

**Desk Phone:** (231) 534-7023

**Email:** William.Derouin@gtb-nsn.gov

## **AGRICULTURE & FOOD SOVEREIGNTY**

Formed in 2019 after years of effort and coordination by tribal members, the Agriculture & Food Sovereignty Department is the vehicle by which The Grand Traverse Band of Ottawa and Chippewa Indians pursues the ambitious goal of establishing food sovereignty in the future. What does “Food Sovereignty” look like? In a bright future envisioned by the GTB councilors and members who worked to establish this new department, the Tribe is able to produce food and food products for the tribal community.

## **UTILIZING EXISTING AGRICULTURAL RESOURCES:**

Over the 6 - County Service Area; Charlevoix, Antrim, Grand Traverse, Leelanau, Benzie, and Manistee, GTB has over 1,000+ acres of agricultural lands. These lands range from former apple orchard in Peshawbestown and near Turtle Creek Casino, to a former dairy farm adjacent to the GTB Charlevoix Satellite Office. These lands are valuable assets that can be put to use growing food and medicine for current members and future generations. Currently, the Agriculture and food Sovereignty Department is determining the “low hanging fruit”, or most readily accessible lands, that can be worked into production.





# Department 10: Natural Resources “Niibiishan Binaakwenoon Giizis” (Falling Leaves Moon)



## OTHER

- ◊ Maintain Tribal Repository/Exercise of American Indian Religious Freedom Act.
- ◊ GPS Mapping and Technical Assistance.
- ◊ Plant, Insect and Fish Identification.
- ◊ Operation and Maintenance of the Tribe's Arthur Duhamel (Peshawbestown) and Beaver's Landing (St. James) Marinas.
- ◊ Glass, Plastic, Cardboard Recycling Bins located adjacent to Eagletown Market.
- ◊ Public Outreach and Education including Natural Resources Fair and Feast, kids free fishing days, fishery survey results reports to lake associations and watershed committees.
- ◊ Scuba Diving (Advanced Open Water) underwater search and recovery.
- ◊ Grant writing and program administration for projects related to resource protection, restoration and enhancement projects with particular emphasis on collaborative projects.
- ◊ Technical assistance and guidance on NRCS Conservation Practices, stream and riparian corridor restoration projects and monitoring and evaluation efforts to document improvements of ecological functions related to the projects.
- ◊ Hunting, fishing, trapping, gathering licenses and special use permits.
- ◊ Turkey and Deer tags issued for appropriate seasons; organize and conduct lotteries for permit distribution. Elk and Black Bear tags issued for appropriate seasons; organize and conduct lotteries for permit distribution.
- ◊ Special use permits; disabled Tribal hunter permits, special needs subsistence/ceremonial permit and road kill special use permit.



- ◊ Issue and manage the distribution of spearing and netting permits for fish species including walleye, steelhead and salmon.
- ◊ Inland Boat/Snowmobile/ORV registration.
- ◊ Sleeping Bear Dunes National Lakeshore access passes.
- ◊ Huron-Manistee National Forest access passes.
- ◊ Issue camping permits, firewood permits among other permits authorizing Tribal Member resource use on USFS and State lands.

# Department 11: Regulatory/ Gaming Commission “Baashkaakadin Giizis” (Freezing Moon)



**Department Manager:** Kelly Kiogima

**Telephone:** (231) 534-7894

**Email:** Kelly.kiogima@gtb-nsn.gov

## **GAMING COMMISSION**

The mission of the Grand Traverse Band Gaming Commission is to promote and safeguard integrity, honesty, and fairness in all gaming activities on GTB Trust Land through effective regulation. To accomplish this, the Gaming Commission diligently monitors gaming to ensure compliance with the Indian Gaming Regulatory Act (IGRA), Class III Compact, GTB Gaming Code (Title 18), internal controls, and regulations promulgated by the National Indian Gaming Commission (NIGC).

Regulatory/Gaming Commission

- ◊ Internal Audit
- ◊ Compliance
- ◊ Background & Licensing
- ◊ Surveillance

For additional information please visit: [www.gtbindians.org](http://www.gtbindians.org)



# Department 12: Education

## “Minidoonhs Giizis” (Little Spirit Moon)

**Department Manager:** Dawn Shenoskey

**Telephone:** (231) 534-7753

**Email:** Dawn.Shenoskey@gtb-nsn.gov

Indian Education provides educational opportunities and guidance to be successful Life Long learners through parental, staff, and community involvement by preparing Tribal Members of all ages to be successful through our support and promotion of the use our traditional culture and language.

### KITCHI MINOGINING TRIBAL SCHOOL

**Tribal School Teacher:** Vacant

**Main Phone Line:** (231) 534-7759

A state recognized, non-public school, operating classrooms in Benzonia, Charlevoix, Traverse City, and Peshawbestown as well as online courses using a State-approved curriculum and instruction for high school students. Staffed by one State of Michigan Certified Teacher. KMTS credits and diplomas are accepted by both public schools and State college and universities.

### KMTS OFFERS

- ◊ Alternative Education Program for high school students
- ◊ High school completion for adult students
- ◊ GED preparation for adult students
- ◊ Tutoring services for high school and College students
- ◊ Credit recovery for public high school students
- ◊ Tutoring services for summer school students, including SEP, GRASP, etc
- ◊ Computers with Internet access
- ◊ Letter and Resume creation, including editing and proofreading
- ◊ Community Education

### PRE-K – 12TH EDUCATION

**Indian Education Program Director:** Melissa Alberts

**Indian Education Assistant:** Dana McClellan

**Main Phone Lines:** (231) 534-7765 **OR** (231) 534-7356

**Fax Line:** (231) 534-7773

For students enrolled in school & residing within Antrim, Benzie, Charlevoix, Grand Traverse, Leelanau, and Manistee counties. Academic support and monitoring services are rendered by Student Support Advisor and a State of Michigan Certified Teacher. The Education Program hosts and/or collaborates to provide educational events, activities, and services throughout the school year; which include:

- ◊ Summer Education Program (SEP)
- ◊ Back-to-School Extravaganzas
- ◊ In-school and After-school support and tutoring services
- ◊ College Visits
- ◊ School Clothing
- ◊ Extra-curricular support
- ◊ Drivers Education
- ◊ Senior Expenses



# Department 12: Education

## “Minidoonhs Giizis” (Little Spirit Moon)

### TITLE VI – DOE GRANT

GTB administers the Title VI Formula Grant serving American Indian/Alaska Native students at three schools within the 6-county area: Benzie Central, Elk Rapids, and Frankfort-Elberta. Eligible Students must be members or a descendant of a parent or grandparent of a Federally Recognized Tribe.

Title VI Indian Education is designed to assist in sharpening the unique educational and culturally related needs of Indian students so they may achieve to the same high standards expected of all students. The Title VI Program hosts and/or collaborates to provide educational events, activities, and services throughout the school year; which include:

- ◇ Summer Education Program (SEP) support
- ◇ Backpack and school supplies distribution
- ◇ In-school and after-school tutoring services
- ◇ In-school and after-school support and monitoring
- ◇ Academic and cultural enrichment support

### NAADIMAADI-DA

**Truancy Intervention Specialist:** Kaylie Hutcheon

**Office Phone:** (231) 534-7755

**Cell Phone:** 231-631-1672

**Email:** kaylie.hutcheon@gtb-nsn.gov

The Naadimaadi-daa Truancy Prevention Program is located in the Heritage Library. This program offers assistance for K-12, enrolled GTB members in the six-county services area struggling to attend school on a regular basis. Grant funded, this program strives to collaborate with families to improve home and school issues so education can be a priority.

### HIGHER EDUCATION PROGRAM

**Email:** HigherEducation@gtb-nsn.gov

Scholarships for GTB members attending Michigan Public College or Universities seeking their post-secondary Degrees; also, for Adult Vocational Training (AVT) students seeking licensure and certifications for students attending Michigan based, accredited training facilities. Scholarships are awarded based on numbers of credits and/or hours per semester or program.

### HERITAGE LIBRARY

**Heritage Librarian:** Francis Carew

**Main Phone Line:** (231) 534-7751

The main branch is located at the Life Long Learning Building in Peshawbestown with “Little Libraries” located at each of the GTB Satellite Offices in Benzonia, Charlevoix, and Traverse City and are open to the public. Grant funded; the library’s main collection consists of a unique assortment of Native American themed books and movies. Regularly scheduled programs and activities including Community Education Series. Computers with Internet access.

### YOUTH SERVICES

**Youth Coordinator Program Director:** Ta’Shena

**Main Phone Line:** (231) 534-7231

To provide youth and family oriented activities that promote a healthier and nutrition lifestyle, preventative against alcohol and drugs, improve self-esteem and family involvement. Teaching and strengthening Anishnaabe culture to educate youth on the Seven Grandfather Teachings.

The Tribal Youth Enrichment Program (TYEP) is to give GTB youth 0-17 years of age living within the six-county service area, the opportunity to participate in activities that will enhance and support self-development. Funding can be used for a variety of purposes that may include but are not limited to cultural, education, sport and summer camp fees, music and dance lessons, class trips, or other appropriate need.

0-4 years old = \$125,

5-12 years old = \$175,

13-17 years old= \$200,

18 years old (in school) = \$200.

Community Event will be hosted throughout the year to promote intervention and prevention for GTB communities and GTB families.

Summer Programs will be held in collaboration with other programs to hold a summer youth program between June and August.

# Department 12: Education

## “Minidoonhs Giizis” (Little Spirit Moon)



### **BENODJENH CENTER**

**Benodjenh Center Supervisor:** Trista Erickson

**Main Phone Line:** (231) 534-7650

**Mission Statement:** “In order for a child to achieve a positive self-concept, it is essential that he/she will be allowed success in his/her development. Together with parents, staff and community members the resources and experiences will be provided whereby the child will attain this success.”

**Philosophy of Education:** We believe that children learn best when their basic needs are met. Children need a safe, secure, and inviting environment in order to feel comfortable. Quality relationships and interactions between staff and peers paired with a balance of child initiated and teacher directed activities is how children will gain the tools necessary for school readiness and ultimately life long success.

The Benodjenh Center is open Monday through Friday from 7:30 am to 5:30 pm. Childcare is available for children between the ages of 3-12 years old. The Benodjenh Center Head Start /GSRP and Early Head Start serve GTB children and families and other eligible families on or near the reservation.

### **CATEGORIES**

Head Start GSRP / (3-5 year olds)

Early Head Start Center Base (0-3 year olds)

Early Head Start Home Base (0-3 year olds) which include children and their families and pregnant women.

### **HEAD START/GSRP/EARLY HEAD START HOURS**

8:30 A.M. –3:30 P.M. Monday through Thursday Child Care is available for children 3-12 years old from 7:30 am—5:30 pm, Monday through Friday

The Benodjenh Center is also serving families with children 0-5 through the ITC Family Spirit Program and Healthy Start. This program offers support, education & assistance to parents and caregivers of Anishanaabe children to enhance and promote positive parenting skills and lifestyles for healthy growth, development and early childhood school readiness. The ITC family Spirit Program position is vacant. Please contact the Benodjenh Supervisor to add your child’s name to the list.

# Department 12: Education

## “Minidoonhs Giizis” (Little Spirit Moon)



### **STRONGHEART CIVIC CENTER**

2700 Strongheart Way  
Peshawbestown, MI 49682

**Strongheart Center Supervisor:** Leanne “Tana” Alber

**Phone Line:** (231) 534-7457

**Front Office:** (231) 534-7551

The Strongheart Center is located adjacent to the Medicine Lodge. The Strongheart Civic Center is a beautiful facility that promotes healthy living within the community. Strongheart hosts various community activities/events/classes throughout the year. The first floor includes basketball hoops, dance room, stretching space, locker/shower area, and Saunas. The second floor includes free weights, cardio equipment, circuit & cross fit area, and a walking track.

GTB offers ‘fitness flex’ time to employees supporting exercise during the lunch hour.

Strongheart Center & other GTB Fitness areas are FREE for GTB tribal members & employees during fitness flex time.

### **GTB HAS TWO OTHER FITNESS CENTERS**

#### **Charlevoix Satellite Office (room #12)**

10085 Wa-Ba-Noong Mi-Kun  
East Jordan, MI 49727

For more information, please contact

**(231) 534-7060**

#### **Benzie-Manistee Tribal Satellite Office (Room #126)**

7282 Hoadley Rd. Benzonia, MI 49616

For more information, please contact

Tammy Broome

**(231) 534-7831**

#### **STRONGHEART HOURS:**

##### **WINTER HOURS: (NOV1-MAY 31)**

#### **Monday – Thursday**

6:30 am - 8:00 pm

#### **Friday**

6:30 am - 7:00 pm

#### **Saturday**

9:00 am – 3:00pm

##### **SUMMER HOURS: (JUNE 1-OCT 31)**

#### **Monday – Thursday**

6:30 am - 7:00 pm

#### **Friday**

6:30 am - 6:00 pm

#### **Saturday**

9:00 am - 1:00 pm

# Department 13: Legal “Bopogami Giizis” (Broken Snow Shoe)

**Department Manager:** John Petoskey

**Telephone:** (231) 534-7601

**Email:** John.Petoskey@gtb-nsn.gov

**John Petoskey, General Counsel**

(231) 534-7279

**Michael Long, Tribal Attorney**

(231) 534-7978 or (231) 631-5124

**Page Paul, Legal Affairs Administrator**

(231) 534-7601 or (231) 631-2907

## **LEGAL REPRESENTATION**

The Tribal Council is the client of the GTB Legal Department. The Legal Department strives to provide professional, competent, comprehensive and timely services in all matters related to the client’s constitutional functions as the executive and legislative branches of the GTB government. The legal services provided include: legal representation in disputes involving GTB, drafting legislation and providing professional advice related to the programmatic functions and interactions of the GTB tribal government between the various departments of GTB, as well as with its tribal citizens, and the tribal government’s relationship and coordination with the federal, state, and local governments.

## **2% PROGRAM**

The 2% program is the result of the Consent Decree, which settled Tribes v. Engler (Case No. 1:90-CV-611, U.S. District Court, Western District Michigan). With this settlement, the Grand Traverse Band agreed to pay 2% of its video gaming revenue to local units of government, as defined in the stipulation, no later than 60 days after October 1st and March 31st of each year. This payment schedule was modified with the consent of the State of Michigan to July 31st and January 31st of each year because the fiscal year of the GTB’s gaming operations is calendar-based. Local units of government applying for 2% grants are provided copies of the 2% Guidelines and 2% application, both of which were approved by Tribal Council. Since the 2 percent allocation began in 1994, the Grand Traverse Band has allocated \$45,510,422.77 to local organizations.



# Department 13: Legal

## “Bopogami Giizis” (Broken Snow Shoe)



### **LAND & ROADS MANAGEMENT OFFICE**

**Land Acquisition Manager:** Robert Kalbfleisch

**Desk Phone:** (231) 534-7716

**Email:** Robert.Kalbfleisch@gtb-nsn.gov

The Land & Roads Management office is charged with overseeing many issues related to GTB’s land acquisitions, property management, fee-to-trust matters, transportation planning, road maintenance, road construction, residential tribal lots for members and mapping of GTB properties.

This office maintains files for the Tribe’s 2,700 acres of land of which 1,223 acres are in Trust with the USA for GTB. Over the last ten years the Tribe’s Roads program has received over 33 million dollars through the BIA Tribal Transportation Program to build new roads and improve existing roads. This funding has been used to construct several Tribal residential roads and sidewalks. It also has been used for constructing Government, EDC and GT Resort roads, sidewalks and parking lots. A portion of this funding has allowed the Tribe to Co-Op projects with local County Road Commissions to reconstruct county roads that serve the GTB population throughout the six county service area.











## **COMMUNITY SATELLITE OFFICES**

### **Peshawbestown Tribal Government Administration**

**Phone:** (231) 534-7750

**Fax:** (231) 534-7565

### **Benzie / Manistee Community Satellite**

**Phone:** (231) 534-7820 **Fax:** (231) 534-7152

**Phone:** (231) 882-4116 **Fax:** (231) 882-4194

### **Charlevoix Community Satellite**

**Phone:** (231) 534-7060 **Fax:** (231) 534-7148

**Phone:** (231) 536-0024 **Fax:** (231) 536-0074

### **Traverse City Community Satellite**

**Phone:** (231) 534-7760

**Fax:** (231) 534-7773



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