

2023-2024  
Academic Year

**Grand Traverse Band of Ottawa and Chippewa Indians**

Little Spirit Moon Department • 845 Business Park Dr • Traverse City, MI 49686  
(231) 534-7760 or Fax (231) 534-7773



**STUDENT ENROLLMENT & CONSENT TO DISCLOSE EDUCATION RECORDS TO THE GRAND TRAVERSE BAND OF OTTAWA AND CHIPPEWA INDIANS EDUCATION DEPARTMENT**

**STUDENT INFORMATION**

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Birthdate

\_\_\_\_\_  
Age

\_\_\_\_\_  
TID#

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Grade (Rising to)

Female  Male

\_\_\_\_\_  
City/State/Zip Code

Is this the student's primary residence? Yes  No

\_\_\_\_\_  
Home Telephone # or Cell Phone #

Does family lease from GTB Housing? Yes  No

**PARENT/LEGAL GUARDIAN INFORMATION**

\_\_\_\_\_  
Parent / Legal Guardian Name

\_\_\_\_\_  
Parent's Email Address

\_\_\_\_\_  
Parents Mailing Address

\_\_\_\_\_  
Home Telephone # or Cell Phone #

\_\_\_\_\_  
City/State/Zip Code

Relationship to Student: Parent  Legal Guardian

Student's Foster Parent? Yes  No   
*(Documentation Required to Continue Process)*

**SCHOOL INFORMATION**

SCHOOL NAME: \_\_\_\_\_  
*(If Preschool, Documentation of Enrollment Required.)*

Does student receive any of the following Supplementary Services?  
504 Plan  IEP  Speech  Physical Therapy  Occupational Therapy  None/Does Not Apply

Special Education Diagnosis: \_\_\_\_\_

Would you like GTB Life-Long Learning Staff to attend student's Individual Education Plan (IEP) meeting with you to offer support and assistance and do you authorize student's school district to invite GTB Life-Long Learning staff to attend all such meetings? Yes  No

Other than Data Information (such as grades and attendance) would you like the GTB Life-Long Learning Staff to meet with your student to offer guidance or support throughout the school year? Yes  No

1. The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g) protects the privacy of student Education Records. "Education Records" includes records that are directly related to a student and maintained by a school. FERPA grants Parents and Eligible Students certain rights with respect to Education Records. "Parent" means a parent of a student and includes a natural parent, a guardian, or an individual acting as a parent in the absence of a parent in the absences of a parent or guardian. "Eligible Student" means a student who has reached 18 years of age. FERPA rights transfer from a Parent to a student when the student becomes an Eligible Student.
2. Generally, under FERPA, a school must have written permission from a Parent or Eligible Student to disclose a student's Education Record. By completing this Consent to Disclose Education Records ("Form"), a Parent or Eligible Student may authorize a school to disclose the student's Education Records to the Grand Traverse Band of Ottawa and Chippewa Indians ("Band") Life-Long Learning Department ("LLL"). The purpose of the disclosure is to permit the LLL to monitor the student's progress under various programs offered by the LLL ("LLL Programs"). The Parent or Eligible Student may revoke or amend the authorizations contained in this Form at any time, but the request must be through a signed writing delivered to the above school ("School") and the LLL, but any revocation or amendment may result in the student being ineligible to participate in an LLL Programs.
3. The Parent or Eligible Student hereby authorizes: (1) the School to release to the LLL all of the student's Education Records, including without limitation, grades, test or assessment results, individual education plans, assignments, and attendance and disciplinary reports; (2) the LLL to access the student's grades through the school's online grading system; and (3) any learning center or auxiliary tutor ("Service Provider") that provides to the student under a LLL program to release to the LLL all such Education Records. The LLL will maintain all such Education Records as confidential in accordance with applicable law. A copy of this Form is valid as original.
4. To the fullest extent permitted under applicable law, the Parent or Eligible Student, or both: (1) forever releases, waives and covenants not to sue the Band, School, Service Provider, or any of their respective officials, employees and agents ("Released Parties") from all claims, damages, liabilities, expenses and fees, which arise in connection with the release of any of the student's Education Records to the LLL; and (2) agrees to indemnify and hold the Release Parties harmless from and against all damages, liabilities, settlements, expenses and fees, including without limitation, attorney fees and litigation costs, which arise in connection with any claims by any third party, the Parent or Eligible Student, or both, or anyone on behalf of the Parent or Student, or both in connection with the release of any such Education Records to the LLL.
1. The Parent or Eligible Student, or both, acknowledge that this Form is legally binding and enforceable; and that he or she: (a) accurately completed this Form; (b) has authority to agree to this Form, (c) has reviewed this entire Form; and (d) signed this Form willingly, without duress, and with full knowledge of its consequences.

The Parent must sign this Form if the student is under 18 years of age. Only the Eligible Student must sign this Form if the student is at least 18 years of age.

\_\_\_\_\_  
Signature of Parent/Legal Guardian or Eligible Student:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Printed Parent/Legal Guardian or Eligible Student Name: